



JOB DESCRIPTION

RETAIL SALES ASSOCIATE



ABOUT THIS JOB

Work Location
Singapore (North/North-East)

Work Days
5 days (including weekends)

Job Level
Experienced (Non-Manager)

Job Type
Contract

Qualification
No minimum qualifications

Experiences
More than 1 year

Language Proficiency
Bilingual in English & Mandarin or Malay or Tamil

Salary
\$1,800 to \$2,000/month excluding commission

Category
Customer Service, Retail, Sales

JOB BENEFITS



Uniform



Training & Development



Salary Review



Annual Leave



Commission

JOB DESCRIPTION

- Providing excellent customer service to ensure satisfaction of our customers
- Driving sales at retail shop and through occasional sales roadshows
- Attending to sales enquiries
- Understanding and catering to customers' needs and preferences for air-conditioning solutions for their homes
- Preparing and submitting daily/monthly sales reports to record customer visits for after-sale service and prospects, new sales orders received, etc
- Exploring new ways of generating additional orders and revenue
- Performing ad-hoc job-related admin duties when assigned

JOB REQUIREMENTS

- Applicants with experience in retail and/or sale of air-conditioning systems will be advantageous
- Possess good communication and interpersonal skills
- To be self-motivated and sales driven
- Able to commit to work on weekends, public holidays, and during retail hours